



Argyll and Bute Council
Comhairle Earra-Ghàidheal Agus Bhòid

Customer Services
Executive Director: Douglas Hendry

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2 August 2016

NOTICE OF MEETING

A meeting of the **HELENSBURGH & LOMOND AREA COMMITTEE** will be held in the **MARRIAGE ROOM, HELENSBURGH AND LOMOND CIVIC CENTRE, 38 EAST CLYDE STREET HELENSBURGH** on **TUESDAY, 9 AUGUST 2016** at **6:30 PM**, which you are requested to attend.

Douglas Hendry
Executive Director of Customer Services

BUSINESS

- 1. APOLOGIES**
- 2. DECLARATIONS OF INTEREST**
- 3. MINUTES**
 - (a) Minutes of previous Helensburgh and Lomond Area Committee meeting held on 14 June 2016. (Pages 1 - 14)
- 4. PUBLIC QUESTION TIME**
- 5. AREA SCORECARD FQ1 - 2016-17** (Pages 15 - 20)
Report by Executive Director – Customer Services.
- 6. INTEGRATED CARE FUND/ HEATH & WELLBEING FUND ALLOCATIONS** (Pages 21 - 30)
Report by Chief Officer, Argyll & Bute Health and Social Care Partnership.
- 7. CHARITY AND TRUST FUNDS** (Pages 31 - 36)
Report by Head of Strategic Finance.

8. ROADS REVENUE BUDGET - 2015-2016 - 4TH QUARTER END OF YEAR (Pages 37 - 44)

Report by Executive Director – Development and Infrastructure Services.

9. ADOPTED ROADS AND FOOTWAYS IN HELENSBURGH (Pages 45 - 56)

Report by Executive Director - Development and Infrastructure Services.

10. THIRD SECTOR GRANTS - (SECOND TRANCHE) (Pages 57 - 60)

Report by Executive Director - Community Services.

11. END OF PROJECT MONITORING REPORT - 2015-16 (Pages 61 - 66)

Report by Executive Director – Community Services.

12. NOTICE OF MOTION UNDER STANDING ORDER 13

The Helensburgh & Lomond Area Committee recognises the outstanding achievements in 2016 of Helensburgh's Gordon Reid. As a tennis player, representing his country, he has brought enormous pride to local residents and made history in the process.

The Helensburgh & Lomond Area Committee asks the Council to mark Gordon Reid's world-class sporting achievements by awarding him the Freedom of Argyll of Bute.

Proposer: Councillor Aileen Morton

Seconder: Councillor Ellen Morton

E1 13. UPDATE ON CYCLEPATH BETWEEN CARDROSS AND HELENSBURGH (Pages 67 - 70)

Report by Executive Director – Customer Services.

E1 14. FORMER PUBLIC CONVENIENCE AT BLOOMFIELD, GARELOCHHEAD. (Pages 71 - 78)

Report by Executive Director – Customer Services.

E2 15. HELENSBURGH WATERFRONT (Pages 79 - 134)

Report by Executive Director – Development and Infrastructure Services.

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an "E" on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraphs are:-

E2 Paragraph 8

The amount of any expenditure proposed to be incurred by the authority under any particular contract for the acquisition of property or the supply of goods or services.

E1 & E2 Paragraph 9

Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

Helensburgh & Lomond Area Committee

Councillor Maurice Corry	Councillor Vivien Dance
Councillor George Freeman	Councillor David Kinniburgh
Councillor Robert Graham MacIntyre (Vice-Chair)	
Councillor Aileen Morton	Councillor Ellen Morton
Councillor Gary Mulvaney (Chair)	Councillor James Robb
Councillor Richard Trail	

Shona Barton – Area Committee Manager.

Contact: Theresa McLetchie - Tel: 01436 657621

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**MINUTES of MEETING of HELENSBURGH & LOMOND AREA COMMITTEE held in the
PILLAR HALL, VICTORIA HALLS, SINCLAIR STREET, HELENSBURGH
on TUESDAY, 14 JUNE 2016**

Present: Councillor Gary Mulvaney (Chair)

Councillor Maurice Corry	Councillor Aileen Morton
Councillor Vivien Dance	Councillor Ellen Morton
Councillor George Freeman	Councillor James Robb
Councillor David Kinniburgh	Councillor Richard Trail
Councillor Robert G MacIntyre	

Attending: Shona Barton, Area Committee Manager
Malcolm MacFadyen, Head of Facility Services
Fergus Murray, Head of Economic Development and Strategic Transportation
Louise Connor, Education Manager
David Clements, Programme Manager
Andrew Collins, Regeneration Project Manager
Arlene Cullum, Senior Development Officer
Wendy Brownlie, Education Officer
Mitch Dow, Team Leader – Assessment & Care Management

Also

Attending: Alistair Chan, AECOM

1. APOLOGIES

There were no apologies for absence.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

(a) Minutes of previous Helensburgh and Lomond Area Committee meeting held on 29 April 2016

The Minute of the meeting held on 29 April 2016 was approved as a true record, subject to the following amendment:

Item 9 – Third Sector Grants

Councillor Corry declared a non-financial interest in relation to the Third Sector Grants application received from Route 81 due to his involvement as Director of Route 81 and took no part in discussion of this item.

Councillors, Dance, MacIntyre and Robb left the meeting during

discussion of the applications they had declared an interest in.

Councillors, Dance, MacIntyre and Robb re-joined the meeting.

4. PUBLIC QUESTION TIME

Tony Davey of Cardross Community Council spoke of the progress made so far in relation to the cycle path between Cardross and Helensburgh. He advised that he had been made aware that there had been no dialogue on the issue of Compulsory Purchase Orders between the Council and the agents of the landowners for areas of land along the path. He asked that the Council pursue this matter as a matter of urgency. It was noted that dialogue had taken place and that if necessary evidence of this could be provided. It was agreed that as there was a difference of opinion on this issue, it would be beneficial to have a report brought to the next Area Committee meeting providing an update on the progress of the cycleway.

Mr Davey asked if it would be possible for the Council to disconnect the Christmas lights on the tree in Scott Gardens, Cardross so that Dunbritton Housing Association could tidy up the area. It was agreed that the Area Committee Manager would speak to the relevant Council officers in this regard.

Sheena Wain, a parent of Hermitage Academy pupils, advised that at the EIS annual conference last week the General Secretary in his speech mentioned only one school – Hermitage Academy. He said that “his members had been under the cosh for sometime” and went on to say that Education Scotland’s support package drew laughter from members. As a parent, Ms Wait advised that she felt the real experts on the state of her child’s school were the teachers. She asked that someone explain why the teachers feel that Education Scotland’s support package was laughable?

The Education Manager advised that she was unaware that the teachers had expressed this. She advised that the teachers are regularly involved in discussions on the support packages offered in the Academy and are fully involved in the ongoing review as it was important for all young people to reach their full potential.

Ms Wain advised that the Head Teacher of Hermitage Academy has professional autonomy to run the school, however, he also has a professional responsibility to engage openly in sharing accurate performance information and accounting for the outcomes achieved. She advised that as a parent she didn’t believe that this had happened as part of the curriculum review as there had been no accountability, no apology and a continuing lack of transparency regarding exam results, for example, the Head Teacher refused to disclose prelim results with the Parent Council saying that it would only end up a headline in the local paper. She asked whether parents and pupils would receive an apology for the disastrous compulsory 2 year higher model and would anyone be held accountable for the fiasco.

The Education Manager noted the parental concerns raised, but advised that the Parent Council were actively involved in the review process and advised that there had been steady progress made on the action points, with the assistance of parents.

Suzanne McCallum, parent of Hermitage Academy pupils enquired about the number of outstanding teacher vacancies in the school and what is the Council doing to encourage experienced teachers to apply for posts at the school and to help to retain teaching staff.

The Education Manager advised that there were currently 6 vacancies which are actively been recruited for. She advised that the Head Teacher was currently in the middle of a robust recruitment process.

Iain MacQuire of The Helensburgh Seafront Development Group advised that the Group had hosted a stall at the Helensburgh Highland Games and it had become apparent that the general public were unclear as to whether the Seafront Development and the Waterfront Development were part of the same project. He asked if the Council could make it clear that the projects were separate by means of a communication.

The Chair confirmed that the Pier and the West Bay are not part of the Waterfront Project and advised that this was clear from the reports which had come before the Area Committee.

Local resident, Lee Humphries advised that in February 2016, the Council announced that a further £6m would be spent on the development of Helensburgh Waterfront in addition to the £11m that had been identified earlier, bringing the total project value to £17m. He further advised that in March 2016, George Osborne announced in his UK budget speech that “the government will also allocate £5m from banking fines for a new leisure facility in Helensburgh, which will benefit both local residents and Royal Navy personnel and their families stationed nearby at Faslane.”

Total funding available at this stage would appear to be some £22m.

The Helensburgh Advertiser on June 9 2016 reported that the total cost of the Waterfront Development project will be £17m.

Mr Humphries asked that someone explain the apparent difference in funding availability and the expected project costs. He further asked whether the UK Government had withdrawn their offer of £5m to Helensburgh, or has Argyll and Bute Council withdrawn £5m of funding from the project?

The Chair advised that the UK Government monies had yet to be received and that the decision of the Council was to underwrite the costs for the project, subject to the possibility of other funding becoming available and that this was made clear at the Budget meeting on 11 February 2016.

Dr Neil Storey, President of the Helensburgh Amateur Swimming Club advised that despite a 125 year presence in the town and being the biggest non local authority user of the current pool, Helensburgh Amateur Swimming Club has not been consulted on the latest proposed specification of the new development. He asked whether the Committee will assure the public that once the overall budget has been agreed, the town’s swimming club will be involved in the final design of the pool, its surroundings and equipment?

The Chair advised that all stakeholders, including the swimming club would be included in the consultation process for the development going forward.

Suzanne McCallum asked in regard to academic failings at Hermitage Academy, can the Committee advise what support is going to be provided by the Education Department and the school's senior management to bring the academic work and results up to a standard which we can be proud of?

The Education Manager advised that Education Scotland have been working very closely with the school and they are saying that the school is making progress in terms of the action points identified.

5. SCOTTISH WATER UPDATE

The Chair advised that unfortunately the Regional Communities Manager was unable to attend the meeting due to personal commitments. He advised that Mr MacGregor had indicated that he would provide a written update on the issues raised as well as an update on the investment programme for the next two years. Councillor Mulvaney asked Members to pass any other issues to the Area Committee Manager who in turn would correspond with Mr MacGregor and would circulate the information to Members by email upon receipt.

6. PRIMARY SCHOOLS - PERFORMANCE AND ATTAINMENT

The Committee considered a report outlining the primary school profiles for the Helensburgh and Lomond area. The report outlined the achievements of various schools in relation to Health and Wellbeing; Numeracy; Literacy; Expressive and Creative Arts and various interdisciplinary learning projects throughout the area. The Education Officer advised of the significant and continued support for MOD families. She further advised that the welcome pack produced for MOD families had been recognised nationally.

Discussion took place in respect of the decreasing school rolls; the accuracy of the information contained within the table of the primary school roll (as at census); the performance of schools in the face of potential budgetary pressures and the reporting mechanisms of these pressures.

The Education Officer agreed to provide further information in respect of the falling school roll in Luss and the recently reported difficulties with PE at Parklands School in the face of "alleged" budget issues. Ms Brownlie also agreed to note the comments of Members in relation to the timing of the report; the currency of the statistics in the school roll table and the possibility of including information on the roll out of successful learning from school to school in future reports.

Decision:

Members agreed to note the contents of the report.

(Ref: Report by Acting Executive Director of Community Services, dated 14 June 2016, submitted.)

7. HERMITAGE ACADEMY CURRICULUM REVIEW

The Committee gave consideration to a further report outlining the progress in taking forward the action plan arising from the internal review of the senior phase curriculum at Hermitage Academy which was conducted during August to November 2015.

Discussion took place in respect of the difficulties of changing public perception; the need to have a clear set of indicators and the timescales involved in bringing a further report to the Area Committee providing an update on the extent to which the school has improved, with the Chair requesting that an interim report is brought to a future Business Day meeting of the Committee.

Motion

To agree the recommendations as contained within the report by the Acting Executive Director of Community Services.

Moved by Councillor Gary Mulvaney, seconded by Councillor Ellen Morton.

Amendment

Given the concerns raised this evening by parents and feedback from the community, a meeting be arranged for elected members with parents at the school prior to the beginning of the school term.

Moved by Councillor Vivien Dance, seconded by Councillor George Freeman.

Decision:

On a show of hands vote the Motion was carried by 8 votes to 2 and the Area Committee resolved accordingly.

(Ref: Report by Acting Executive Director of Community Services, dated 14 June 2016, submitted.)

8. HELENSBURGH AND LOMOND CIVIC CENTRE - SCULPTURE

Prior to consideration of this item of business the Chair advised that because this item dealt with the Motion which was noted at item 12 of the Agenda, it was his ruling that the Motion would not be considered as the 6 month rule would apply in terms of the decision taken.

Members gave consideration to a report outlining the options that were available for consideration at the Area Committee meeting on 11 August 2015 when the issue of the re-location of the sculpture at the Helensburgh and Lomond Civic Centre was last discussed by Members and the implications that would arise from each if implemented.

Motion

To agree the recommendation as contained within the report by the Executive Director of Customer Services.

Moved by Councillor Gary Mulvaney, seconded by Councillor Ellen Morton.

Amendment

The Area Committee recommends to the Executive Director of Customer Services that the sculpture be relocated to the seaward side of the building and recommends to the Council that the associated costs involved be taken from the remaining balance of Helensburgh CHORD funds.

Moved by Councillor James Robb, seconded by Councillor George Freeman.

Decision:

On a show of hands vote the Motion was carried by 7 votes to 3 and the Area Committee resolved accordingly.

(Ref: Report by Executive Director of Customer Services, dated 14 June 2016, submitted.)

9. AREA SCORECARD - FQ4 2015-16

The Committee considered a report presenting the Area Scorecard, with exceptional performance for financial quarter 4 of 2015-16 (January – March 2016).

Discussion took place in respect of the implementation of the Health and Social Care Partnership and the reporting mechanisms going forward; repair timescales for street lighting and car parking income. Members expressed concern in relation to the cleanliness of the streets and requested that this be monitored through the scorecard. The Programme Manager advised that he would take this matter up with Amenity Services.

Decision:

Members agreed to note the exceptional performance presented on the scorecard.

(Ref: Report by Executive Director of Customer Services, dated 14 June 2016, submitted.)

10. NVA/ST PETERS UPDATE

The Committee considered a report highlighting the contribution that NVA's internationally significant Kilmahew/St Peter's project makes to Outcome one of the SOA:Local "the economy is diverse and thriving". The report also outlined the aim of the proposed project and the specific benefits arising from the project.

The Head of Economic Development and Strategic Transportation advised of an open day on Wednesday 29 June 2016 at Cardross Parish Church Hall and encouraged all to attend.

Members expressed their appreciation of the work carried out so far and wished NVA well for the remainder of the project.

Decision:

Members agreed to note the contents of the report.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 14 June 2016, submitted.)

11. ADULT SERVICES - CARE AT HOME

The Committee considered a report providing information on operations, resources, learning disability and mental health issues in respect of the care at home provision within the Helensburgh and Lomond area. Further information was provided in respect of the contract management process; monitoring arrangements; service improvements and developments; complaints and the Health and Social Care Partnership.

Discussion took place in respect of delayed discharges with particular reference to those which were the result of legislative delays; the difficulties with coding of delayed discharges; the Care Inspectorate grades and the information contained in the table at section 5.4 of the report. The Area Committee Manager agreed to confirm with the Locality Manager, the period of time covered in the table and confirm to Members by email.

Decision:

Members agreed to note the contents of the report.

(Ref: Report by Locality Manager – Helensburgh and Lomond, dated 14 June 2016, submitted.)

12. NOTICE OF MOTION UNDER STANDING ORDER 13

This item was dealt with under item 8 of this minute.

13. NOTICE OF MOTION UNDER STANDING ORDER 13

The following Notice of Motion was before the Area Committee for consideration:-

Motion

The Helensburgh & Lomond Area Committee notes with concern that no funding has been allocated towards the cost of installing a pedestrian crossing on the B833 at Rosneath that the Area Committee unanimously requested over 6 years ago. The Area Committee also notes that officers have now requested vehicle and pedestrian surveys are carried out to inform a business case for the proposed crossing.

The Area Committee:

- a. Reaffirms its support for the proposed crossing on the B833 at Rosneath.

- b. Notes that officers have already arrange for vehicle and pedestrian surveys to be carried out for the purpose of informing a business case for the proposed crossing.
- c. Requests that officers investigate funding options for the proposed Rosneath crossing if the business case meets the appropriate criteria.
- d. Requests that an update on progress on this project be provide to the next Helensburgh & Lomond Business Day meeting.

Moved by Councillor George Freeman, seconded by Councillor Vivien Dance.

Amendment 1

The Area Committee:-

- a. Reaffirms its support for the proposed crossing on the B833 at Rosneath if it meets road safety criteria.
- b. Requests officers to carry out a survey to determine the volume of pedestrian and vehicles. The survey to be used to establish if the location meets the safety requirements and is required.
- c. Agrees that on completion of the survey, should it confirm that the crossing is required, a decision in terms of providing funding from the existing roads capital budget from the Lomond North Ward be delegated to the Executive Director of Environment, Development and Infrastructure in discussion with the Area Committee Chair and Vice Chair.

Moved by Councillor Ellen Morton, seconded by Councillor Robert G MacIntyre.

Amendment 2

The Area Committee notes the extant Area Committee decision and request that an update on the position be brought to a future Area Committee meeting providing further information.

Moved by Councillor James Robb, seconded by Councillor Richard Trail.

Decision

On a show of hands vote, Amendment 1 received 6 votes and Amendment 2, 4 votes, and as such Amendment 1 became the decision of the meeting.

14. NOTICE OF MOTION UNDER STANDING ORDER 13

The following Notice of Motion was before the Area Committee for consideration:-

Motion

The Helensburgh & Lomond Area Committee notes the concerns that have been raised with Members relating to the condition, management and finances of all-weather sports facilities across Argyll & Bute and agrees to recommend to the Council that officers are requested to bring a full report to an early meeting of the Council which should include the following:

- a. A list of all-weather sports facilities that are owned, operated or leased by Argyll & Bute Council.
- b. Details of the current management arrangements for each of the facilities included on the list requested at a. above.
- c. Details of the balances and annual income of any sinking funds linked to any of the facilities included on the list requested at a. above.
- d. Details of the annual income generated at each of the facilities included on the list requested at a. above.
- e. Details of any agreements relating to the finances included on the list requested at a. above and any failures to comply with such agreements.
- f. Details of those facilities included on the list requested at a. above where the surface has now reached / passed its estimated useful life.
- g. Details of any programme to replace those surfaces listed at f. above that have now reached / passed their estimated useful life.
- h. Details of the estimated cost of replacing those surfaces at each of the facilities listed at f. above.
- i. Details of any other issues relating to the facilities included on the list requested at a. above that officers consider should be brought to the attention of Members.

Moved by Councillor George Freeman, seconded by Councillor Vivien Dance.

Amendment

The Area Committee:-

- a. Notes that the Chief Executive has already referred the issues raised in Councillor Freeman's motion to internal audit and asked them to consider any similar arrangements that would benefit from consideration, on the basis that once the audit is completed it will be reported to the Audit Committee, and
- b. Agrees that it will endorse this approach.

Moved by Councillor Ellen Morton, seconded by Councillor Robert G MacIntyre.

Decision:

On a show of hands vote the Amendment was carried by 8 votes to 2 and the Area Committee resolved accordingly.

15. NOTICE OF MOTION UNDER STANDING ORDER 13

The following Notice of Motion was before the Area Committee for consideration:-

Motion

The Helensburgh & Lomond Area Committee requests that, given the concerns that have been raised relating to the information available from the Argyll & Bute Health & Social Care Partnership (A&BHSCP) on the Integrated Care Fund Locality Allocations (ICFLA) and the Health & Wellbeing Fund (H&WF) allocations, Council officers liaise with officers from the A&BHSCP to provide a report on these allocations for the next Helensburgh & Lomond Area Committee that should include:

- a. Details of the NHS Scotland Resource Allocation Committee (NRAC) formula and how the allocation of funding for NHS Highland has been calculated based on that formula.
- b. Details of the number of residents in each of the four decentralised areas of Argyll & Bute that has been used by the A&BHSCP as part of the NRAC formula for calculating the proposed ICFLA allocations for 2017/18 and the H&WF allocations for 2016/17 for each of the four decentralised areas of Argyll & Bute.
- c. Details of the adjustments that have been made to the proposed ICFLA allocations for 2017/18 and the H&WF allocations for 2016/17 relating to age/sex profile and their additional needs based on morbidity and life circumstances (including deprivation) for each of the four decentralised areas of Argyll & Bute.
- d. Details of any unavoidable excess costs of providing health services in different geographical areas of Argyll & Bute that have been used as part of the NRAC formula for calculating the proposed ICFLA allocations for 2017/18 and the H&WF allocations for 2016/17 for the four decentralised areas of Argyll & Bute.

Moved by Councillor George Freeman, seconded by Councillor Vivien Dance.

Decision

The Area Committee agreed the terms of the Motion.

The Chair advised that in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, the appendix relating to the following item of business would require him to exclude the press and public should any Member wish to discuss the content of the appendix on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 8 and 9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

16. HELENSBURGH WATERFRONT DEVELOPMENT

(a) Helensburgh Waterfront Development - Update

The Committee gave consideration to a report providing an update on the outcome of the review of the Stage C Design report for the delivery of a new swimming pool and leisure facility for Helensburgh along with a review of the flood defence and public realm works to support the new facility and overall Waterfront Development as outlined in the May 2012 approved Masterplan. The report also provided an update on the outcome of the value engineering exercise undertaken by Hoskins Architects (Formerly Gareth Hoskins Associates), Robinson Low Francis (RLF) and AECOM to re-examine the design, phasing, risks and cost of delivering the Waterfront Development. Members also gave consideration to a presentation outlining the options in respect of the flood defences within the car park area and the considerations given to each option.

Discussion took place in respect of the needs and wants of the community with the Head of Economic Development and Strategic Transportation advising that the project related to the pier building only and that the flood defence level will stop at the pier. General discussion took place in

respect of the long history of the project and the funding opportunities for the project to date.

Motion:

To agree the recommendations as contained within the report by the Executive Director of Development and Infrastructure Services with Option 5 being the preferred design option.

Moved by Councillor Gary Mulvaney, seconded by Councillor Ellen Morton.

Amendment:

The Area Committee notes the funding allocated for the Helensburgh Waterfront Development was as follows:

11th Feb 2016

Capital Plan 2016-2020, Council agrees total of £11.091m

Council agrees to – Establish the Argyll, Lomond and Islands Rural Regeneration Initiative, which will encompass all strategies and plans relating to repopulation, including:

Allocation of £5.579m towards capital provision for the Helensburgh Waterfront development

Total committee Council funding of £16.670m

8th March Helensburgh and Lomond Business Day

Possible use of Section 75 monies available £0.195m

16th March

Chancellor's budget gives £5m for "new community facilities for local people in Helensburgh and the Royal Navy personnel nearby at Faslane."

The Area Committee notes the Council decision of 11th February 2016: "To note that discussions are progressing by officers with regard to projects in the Council's Capital Plan that may well produce additional external funding together with the release of current provisions for underwriting, and to agree that, in the event that further monies are available, that provision is made from freed-up capital and earmarked reserves to be used towards phase 2 of the Dunoon wooden pier project and exploration of Rosneath Peninsula and Garelochhead priorities."

The Area Committee notes that if that Council decision were to be revoked the total potential funding available (excluding Sport Scotland or other grants) would be £21.865m

The Area Committee notes a motion has been submitted to allow for this matter to be considered at the next meeting of the Council should a sufficient number of elected members agree.

The Area Committee notes that the increased budget could allow for

enhancements such as:

A 50m pool

An 8 lane 25m pool with variable height floor to the regional specifications set out by ASA and Scottish Swimming

A teaching pool with a variable height floor to comply with ASA and Scottish Swimming specifications.

A diving facility to regional standards as specified by ASA and Scottish Swimming.

Enhanced ancillary facilities – for health suite, gym studios and play areas.

Café

Flumes

In light of the possible enhanced benefits for all the people in Helensburgh and Lomond, the Area Committee agrees to continue this item until after the next Council meeting.

Moved by Councillor James Robb, seconded by Councillor George Freeman.

The requisite number of Members required the vote to be taken by calling the roll and Members voted as follows –

Motion

Amendment

Councillor Maurice Corry
Councillor David Kinniburgh
Councillor Robert G MacIntyre
Councillor Aileen Morton
Councillor Ellen Morton
Councillor Gary Mulvaney

Councillor Vivien Dance
Councillor George Freeman
Councillor James Robb
Councillor Richard Trail

Decision:

The Motion was carried by 6 votes to 4 and the Area Committee resolved accordingly.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 14 June 2016, submitted.)

The Area Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the press and public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

- E2 17. **LAND ADJOINING FORMER JANITOR'S HOUSE, 3 CAMPBELL DRIVE, HELENSBURGH**

The Committee gave consideration to a report providing details of a request received to acquire a small area of ground adjoining property at 3 Campbell Drive, Helensburgh.

Decision:

Members agreed to the recommendation outlined in the report.

(Ref: Report by Executive Director of Customer Services, dated 14 June 2016, submitted.)

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ARGYLL AND BUTE COUNCIL

**HELENSBURGH &
LOMOND AREA
COMMITTEE**

CUSTOMER SERVICES

9th August 2016

AREA SCORECARD FQ1 2016-17

1 Background

- 1.1 This paper presents the Area Scorecard, with exceptional performance for financial quarter 1 of 2016-17 (April - June 2016). Where commentary has been entered in Pyramid, it is included here.

2 Recommendations


- 2.1 It is recommended that the Area Committee notes the exceptional performance presented on the Scorecard.

Douglas Hendry
Executive Director, Customer Services

Jane Fowler
Head of Improvement & HR

For further information, please contact:

David Clements
Improvement and Organisational Development Programme Manager
(Improvement and Performance Management)
01546 604205

		Helensburgh & Lomond Area Scorecard		FQ1 16/17	
Children and Families		<i>Target</i>	<i>Helensburgh & Lomond</i>	<i>Council</i>	
CP5 H&L - No of Children on CPR		8	↑	29	
CP16a H&L - No of Children on CPR with a completed CP plan		8	↑	29	
CABD53 H&L - Open Cases - children with disability		38	↑	132	
CA12 H&L - Total No LAAC		29	↑	109	
CA17 H&L - No of External LAAC		1	→	7	
CA25 H&L - % Reviews of LAAC Convened within Timescales	85 %	76 %	R ↓	90 %	
Economy		<i>Target</i>	<i>Helensburgh & Lomond</i>	<i>Council</i>	
H&L Business Gateway Customer satisfaction	85.0 %	85.0 %	G ↓		
CC1 Affordable social sector new builds - H&L	24	24	G ↑	37	
% of Pre-App Enquiries Processed in 20 working days in H&L	75.0 %	81.7 %	G ↓	80.7 %	
All Local Planning Apps: Ave no of Weeks to Determine - H&L	12.0 Wks	7.1 Wks	G ↓	11.5 Wks	
Householder Planning Apps: Ave no of Weeks to Determine - H&L	8.0 Wks	6.4 Wks	G ↓	6.9 Wks	
No. of Householder Planning Apps determined in H&L		34	↑	112	
No. of Local (excl HH) Planning Apps determined in H&L		8	↓	158	
No. of Other Planning Apps determined in H&L		14	↓	84	
Roads & Street Lighting		<i>Target</i>	<i>Helensburgh & Lomond</i>	<i>Council</i>	
% road area resurfaced/reconstructed - H&L	FY 14/15 3.31 %	4.24 %	G ↑	1.95 %	
% road area surface treated - H&L	FY 14/15 0.00 %	0.00 %	G ↓	13.42 %	
% Cat 1 road defects repaired timeously - H&L	90 %	67 %	R ↓	79.2 %	
% Cat 1 road defects repairs - rolling annual data		85 %			
Street lighting - % H&L faults repaired within 7 days	88 %	80 %	R ↓	91 %	

Environment		<i>Target</i>	<i>Helensburgh & Lomond</i>	<i>Council</i>
Car Parking income to date - H&L		£ 49,954	£ 38,137 R	£ 238,029
Dog fouling - number of complaints H&L		12	31 R ↓	112
Dog fouling - number of fines issued H&L		0	0 →	1
LEAMS - H&L Helensburgh		73	77 G ↓	80
No of Complaints ref Waste Collection H&L			3 ↓	6
Education		<i>Target</i>	<i>Helensburgh & Lomond</i>	<i>Council</i>
Primary schools % attendance H&L	Term 3 15/16	96.5 %	96.0 % R ↑	95.97 %
School % attendance	Hermitage Academy Term 3 15/16	93.0 %	98.6 % G ↑	94.7 %
H&L	Teachers absence per FTE	FQ1 16/17 1.63 Days	1.20 Days G ↓	1.53 Days
H&L	Non-teacher staff absence per FTE	FQ1 16/17 2.15 Days	2.67 Days R ↑	2.43 Days
% positive destinations	Hermitage Academy ACY 14/15		87.4 % ↓	92.7 %
National 4 % pass rate	Hermitage Academy ACY 14/15		99.10 %	94.70 %
National 5 % pass rate	Hermitage Academy ACY 14/15		57.90 %	74.80 %
New Higher % pass rate	Hermitage Academy ACY 14/15		73.00 %	76.80 %
Advanced Higher % pass rate	Hermitage Academy ACY 14/15		85.70 %	83.60 %
Adult Care		<i>Target</i>	<i>Helensburgh & Lomond</i>	<i>Council</i>
H&L - % of Older People receiving Care in the Community		80 %	74 % R ↓	76 %
H&L - % of Older People receiving Care in the Community - In Year		80.0 %	90.0 % G ↑	88.6 %
H&L - Delayed Discharges awaiting Admission to a Care Home - In Year			3 ↑	9
H&L - No of LD Cases			107 ↓	373
H&L - % of LD Service Users with a PCP			94 % ↑	91 %
H&L - Total no of MH Clients			52 ↑	233
H&L - Number of SM Clients			57 ↓	475

Success Measure	Target FQ1 16/17	Actual FQ1 16/17	Traffic Light	Trend	Comments
Number of children on Child Protection Register – H&L		8		Ascending	There has been a slight increase in the CP registrations, mainly to do with larger sibling groups. We had a previous downward fall and this was considered through CPC evaluation. Some aspects of the work locally were considered and agreed action points were reached in respect of an overall development plan. There is currently a new management structure in place and evaluation of the CP work is being measured via CPC and the Head of Service.
Number of children on CPR with a completed Child Protection Plan – H&L		8		Ascending	We continue to focus on the CP plan being fully operational from the outset of the agreed plan being initiated at the Case Conference, however the written document is ordinarily drawn down at the first Core Group.
Children with Disability – open cases H&L		38		Ascending	There has been an increase in overall intake to the team and this has included child affected by disability.
Total number of Looked After and Accommodated Children – H&L		29		Ascending	There has been one child placed in the local children's house and there has been an increase in Kinship that will have increased the numbers in this area.
Number of external LAAC – H&L		1		Constant	We have one child in an external placement and there are plans for them to move to a local authority provision. We had one other young person move out of an external placement into their own tenancy and is supported via throughcare provision.
% reviews of LAAC convened within timescales – H&L	85%	75%	Red	Descending	Four reviews were cancelled due to staffing (illness) and also due to other agencies availability. All meetings have been re-scheduled.
Street lighting - % H&L faults repaired within 7 days	88%	80%	Red	Descending	No commentary in Pyramid

Success Measure	Target FQ1 16/17	Actual FQ1 16/17	Traffic Light	Trend	Comments
% Cat 1 road defects repaired timeously – H&L	90%	67%	Red	Descending	Across Argyll and Bute, there were 96 category one roads defects reported during FQ1, reflecting an increase on the previous year when 2015/16 when 77 category one defects were reported. Category 1 and 2 roads defect reports continue to reflect the capital investment made when the service received in-excess of 1000 defects annually (source 2009/10). There were 383 category 1 defects reported during 2015/16. Mull roads were specifically affected by weather conditions. Taking account of customer feedback a prioritisation of road improvements on the island including surface dressing and 12 week jet patching programme were carried out during FQ1. When comparing with other LAs', Argyll and Bute's performance remains above APSE performance (compare the 'trend' line on the graph to benchmark). 20 of 96 reported defects fell short of target (36 hours for category 1 defects; and 7 calendar days for category 2 defects) due to a combination of area specific operational challenges and the weather. Those 20 defects were completed as swiftly possible.
Dog fouling - number of complaints H&L	12	31	Red	Descending	No commentary in Pyramid
Car Parking Income to date – H&L	£49,954	£38,137	Red		The two hours free parking in Sinclair Street car park has had an influence on the current income levels in H&L. Wardens continue to enforce across the area
Primary School student % attendance - H&L	96.5%	96%	Red	Ascending	No commentary in Pyramid

Success Measure	Target FQ1 16/17	Actual FQ1 16/17	Traffic Light	Trend	Comments
% Positive destinations - ABC	90%	92.7%	Green	Descending	The follow up School Leaver Destination Return (SLDR) for session 2014/15 was published June 2016. The data is based on young people who left school during the period 1/08/14 to 15/09/15 and records their sustained destination 6 months after the initial report and followed up 903 young people from the original 909 cohort. Argyll and Bute Council recorded its highest follow-up SLDR since records began with 92.7% moving into a positive destination post school. This is an increase for Argyll and Bute Council of 1.2% from the period 2013/14. Please note: there are a number of variables that impact on the chosen destination route of our young people, such as opportunities available locally, academic ability level, financial commitment required from parents, as well as young peoples personalisation and choice in choosing their own career path. This creates fluctuations around the percentage of leavers entering each post school category.
% positive destinations – Hermitage Academy		88.3%			The number of young people in a positive destination in the follow-up SLDR for 2014/15 cohort shows Hermitage Academy increased their initial 87.4% positive destination result to 88.3%
H&L - % of Older People receiving Care in the Community	80%	77%	Red	Ascending	Improvement in the data quality with the recent reviews and data cleansing have contributed to the figures being more accurate than in the past.

ARGYLL AND BUTE COUNCIL**HELENSBURGH AND LOMOND AREA
COMMITTEE****CUSTOMER SERVICES****9 AUGUST 2016**

INTEGRATED CARE FUND/HEALTH & WELL BEING FUND ALLOCATIONS

1.0 SUMMARY

- 1.1 The attached Appendix provides a response to questions which were raised under a Notice of Motion which was considered at the Helensburgh and Lomond Area Committee meeting held on 14 June 2016.

2.0 RECOMMENDATIONS

- 2.1 Members are asked to note the responses provided by the Chief Officer, Health and Social Care Partnership.

3.0 DETAIL

- 3.1 A Notice of Motion submitted under Standing Order 13, was considered by the Area Committee at the meeting held on 14 June 2016. The Area Committee agreed the terms of the Motion which asked for information to be provided to the August meeting of the Committee relating to the allocations made to the Integrated Care Fund and the Health and Well Being Fund.
- 3.2 The attached Appendix contains the response which has been provided by the Chief Officer of the Health and Social Care Partnership.

4.0 CONCLUSION

- 4.1 The Appendix provides response the questions raised within the Notice of Motion which was agreed by the Area Committee at the meeting held in June 2014.

5.0 IMPLICATIONS

- | | | |
|-----|-----------|------|
| 5.1 | Policy | None |
| 5.2 | Financial | None |
| 5.3 | Legal | None |

5.4	HR	None
5.5	Equalities	None
5.6	Risk	None
5.7	Customer Service	None

Executive Director of Customer Services

27 July 2016

For further information contact: Shona Barton, Area Committee Manager
(01436) 657605

APPENDICES

Appendix 1 - Response from Chief Officer, Health and Social Care Partnership

Helensburgh & Lomond Area Committee

In response to various questions raised at the last area committee meeting, the following information is provided.

Q: a) Details of the NHS Scotland Resource Allocation Committee (NRAC) formula and how the allocation of funding for NHS Highland has been calculated based on that formula.

A: The following table sets out the most recent calculation of funding shares for each of the 14 territorial Health Boards in Scotland based on the NRAC formula. It takes the base population share for each Health Board area and then weights it for;

- the age-sex profile of the population (age-sex cost weights),
- the additional needs of the population due to morbidity and life circumstances (MLC weights), and
- the unavoidable excess costs of supplying services in different geographical areas (excess cost weights).

Health Board	Population Share	Age-sex index	MLC index	Excess cost index	Overall index	Overall share	Gain/Loss on indexation
Ayrshire & Arran	6.88%	1.055	1.021	0.991	1.068	7.34%	0.46%
Borders	2.12%	1.100	0.891	1.008	0.988	2.10%	-0.02%
Fife	6.86%	1.019	0.974	0.984	0.977	6.70%	-0.16%
Greater Glasgow & Clyde	21.32%	0.970	1.104	0.992	1.062	22.61%	1.29%
Highland	5.96%	1.067	0.948	1.074	1.086	6.50%	0.54%
Lanarkshire	12.14%	0.985	1.058	0.983	1.025	12.42%	0.28%
Grampian	11.00%	0.976	0.921	1.003	0.902	9.94%	-1.07%
Orkney	0.40%	1.072	0.928	1.188	1.182	0.48%	0.08%
Lothian	16.21%	0.956	0.956	0.990	0.905	14.66%	-1.55%
Tayside	7.76%	1.038	0.959	0.999	0.994	7.71%	-0.04%
Forth Valley	5.64%	0.994	0.984	0.985	0.964	5.43%	-0.21%
Western Isles	0.50%	1.122	0.984	1.208	1.333	0.67%	0.17%
Dumfries & Galloway	2.77%	1.111	0.942	1.013	1.060	2.95%	0.18%
Shetland	0.43%	1.010	0.903	1.199	1.094	0.48%	0.04%

From the table, it can be seen that NHS Highland's base population share is 5.96%. However that rises to 6.50% once indexation weightings are applied. Based on this formula, NHS Highland received baseline funding of £580m in 2016/17, which is proportionate to the national allocation of baseline funding to territorial Health Boards of £9bn.

Q: b) Details of the number of residents in each of the four decentralised areas of Argyll & Bute that has been used by the A&BHSCP as part of the NRAC formula for calculating the proposed ICFLA allocations for 2017/18 and the H&WF allocations for 2016/17 for each of the four decentralised areas of Argyll & Bute.

The NRAC formula has a component for the cost of GP prescribing and for the cost of providing Hospital and Community Health Care Services (HCHS). The NRAC formula for the cost of providing Hospital and Community Health Care Services (HCHS) was used to calculate the ICF and H&WF allocations. This was because GP prescribing does not include an excess cost component because the cost of GP prescribing is not dependent on location.

For the ICF, the 2015/16 NRAC formula was used.

A: The population figures for each of the four areas are shown in the table below.

Locality name	Population
Mid-Argyll, Kintyre & Islay	20,658
Bute & Cowal	21,212
Helensburgh & Lomond	26,211
Oban, Lorn & the Isles	20,244
Argyll & Bute	88,325

The H&WF allocations were first implemented in 2013 using the 2013/14 NRAC formula. For this allocation, the population figures for the 8 areas are shown in the table below.

Area	2013 projection
Bute	6866
Cowal	15372
Helensburgh and Lomond	25803
Islay and Jura	3727
Kintyre	8164
Mid Argyll	10002
OLI	20636
Total	90570
Mull, Iona, Coll, Tiree	4288
Oban and Lorn	16348

The H&WF allocations were updated in 2016/17. The funding was split between 8 areas based on a population size as shown in the table below.

HSCP Locality	Population
Bute	6,459
Cowal	14,753
Helensburgh and Lomond	26,211
Mid Argyll	9,417
Kintyre	7,799
Islay and Jura	3,442
Oban and Lorn	16,335
Mull, Iona, Coll and Tiree	3,909
Total	88,325

Q: c) details of the adjustments that have been made to the proposed ICFLA allocations and the H&WF allocations for 2016/17 relating to age/sex profile and their additional needs based on morbidity and life circumstances (including deprivation) for each of the four decentralised areas of Argyll & Bute.

A: The population and adjusted population figures for each of the four areas are shown in the table below.

Locality name	Population	Age-Sex Index	MLC Index	Excess Cost Index	Overall Index	Adjusted Population	NRAC share within Argyll & Bute
Mid-Argyll, Kintyre & Islay	20,658	1.124	0.955	1.156	1.240	25,615	25.09%
Bute & Cowal	21,212	1.198	1.029	1.078	1.328	28,177	27.60%
Helensburgh & Lomond	26,211	1.040	0.918	1.000	0.954	25,017	24.51%
Oban, Lorn & the Isles	20,244	1.068	0.943	1.142	1.149	23,267	22.79%
Argyll & Bute	88,325	1.104	0.961	1.089	1.156	102,076	

The 2016/17 ICF locality allocations were based on the NRAC adjusted population shares;

Mid-Argyll, Kintyre & Islay	£201,000
Bute & Cowal	£221,000
Helensburgh & Lomond	£196,000
Oban, Lorn & the Isles	£182,000
Total	<u>£800,000</u>

The H&WF allocations for 2013/14 were based on only the MLC and Excess Cost components of the HCHS NRAC formula.

Area	2013 projection	MLC index	EC index	MLC * EC	adjusted population	NRAC share
Kintyre	8164	0.98	1.13	1.12	9106	9.7%
Islay and Jrua	3727	0.94	1.27	1.19	4420	4.7%
Mid Argyll	10002	0.92	1.13	1.04	10379	11.1%
Bute	6866	1.04	1.16	1.20	8263	8.8%
Cowal	15372	0.99	1.06	1.05	16182	17.3%
Helensburgh and Lomond	25803	0.89	1.00	0.89	22989	24.6%
OLI	20636	0.92	1.16	1.07	22071	23.6%
Total	90570				93409	100.0%
Mull, Iona, Coll and Tiree	4288	0.90	1.28	1.14	4907	5.3%
Oban and Lorn	16348	0.93	1.13	1.05	17164	18.4%

The 2013/14 H&WF allocation was as shown below.

Area	2013/14 HWF budget
Kintyre	£6,990
Islay and Jura	£3,390
Mid Argyll	£7,970
Bute	£6,340
Cowal	£12,420
Helensburgh and Lomond	£17,650
OLI	£16,940
Total	£71,700
Mull, Iona, Coll and Tiree	£3,770
Oban and Lorn	£13,170

The H&WF allocations were updated for 2016/17 and were based on the 2015/16 NRAC formula.

Locality name	Population	Age-Sex Index	MLC Index	Excess Cost Index	Overall Index	Adjusted Population	NRAC share within Argyll & Bute
Kintyre	7,799	1.17	0.99	1.13	1.30	10,177	10%
Islay and Jura	3,442	1.13	0.93	1.28	1.34	4,620	5%
Mid Argyll	9,417	1.09	0.93	1.14	1.15	10,819	11%
Bute	6,459	1.22	1.05	1.08	1.38	8,941	9%
Cowal	14,753	1.19	1.02	1.07	1.30	19,236	19%
Helensburgh and Lomond	26,211	1.04	0.92	1.00	0.95	25,017	25%
Oban and Lorn	16,335	1.06	0.96	1.12	1.13	18,432	18%
Mull, Iona, Coll and Tiree	3,909	1.12	0.89	1.24	1.24	4,835	5%
Total	88,326	1.10	0.96	1.09	1.16	102,076	100%

The 2016/17 H&WF allocation was as shown below.

Area	Amount of funding
Kintyre	£6,152
Islay and Jura	£2,792
Mid Argyll	£6,539
Bute	£5,405
Cowal	£11,627
Helensburgh and Lomond	£15,122
Oban and Lorn	£11,141
Mull, Iona, Coll, Tiree	£2,922
Total	£61,700

Q: d) Details of any unavoidable excess costs of providing health services in different geographical areas of Argyll & Bute that have been used as part of the NRAC formula for calculating the proposed ICFLA allocations for 2017/18 and the H&WF allocations for 2016/17 for the four decentralised areas of Argyll & Bute.

A: It isn't really possible to quote specific examples here. The excess cost weighting takes account of the general relationship between the cost of providing services and the activity (volume of service) delivered for that cost. Frequently the ratio of costs to activity are higher in remote and rural areas than in predominantly urban areas.

The official description of this weighting, according to the central NHS Information Services Division (ISD) is, "This index takes account of the excess costs of supplying health services in different urban-rural areas and gives greater weights to areas where there is evidence of unavoidable excess costs of supplying healthcare services". Each year, NHS Boards submit returns of costs and activity which ISD uses to inform and update the NRAC formula excess cost index. In turn, this influences the allocation of resources to ensure the sustainability of relatively higher cost services in remote and rural areas.

The following is taken directly from the Notes page of the 2015/16 NRAC allocation Excel sheet.

“UNAVOIDABLE EXCESS COSTS index takes account of the cost of supplying health services in remote and rural areas where hospitals and clinics serve smaller populations and where dispersed populations mean greater travelling distances for staff. This index gives greater weight to Boards with more sparsely distributed populations.

HCHS

Indices are calculated separately for hospital and community services:

(i) Hospital services excess costs

This index uses a cost ratio to analyse the variation in local costs relative to the costs for the same service at national average unit costs. For each care programme (acute, maternity, mental health & learning difficulties and care of the elderly) local costs and national costs are analysed at data zones level, and then aggregated to the 10 Scottish Government Urban-Rural Category (SGURC) to produce the index. Each data zone within the same SGURC shares the same index value.

(ii) Community services: *two indices are calculated for community services*

1 - Community travel based services

The adjustment for travel based services is based on a simulation of the additional travel associated with the delivery of services by healthcare professionals. The model is based on 2001 census output areas and focuses on the average time required for patient contacts in different areas. In addition, the model assumes that healthcare professionals are based in settlements and must travel to patients' homes. Thus, the model requires assumptions about contact duration, travel times, the proportion of visits in patients' homes and the time required to visit islands. The

key determinant of the excess cost adjustment for rural areas is settlement size (small or large). Average time is analysed and aggregated at data zones level to produce the community travel index.

2 - Community clinic based services

The adjustment (rurality weighting) for clinic based services is drawn from the Scottish Allocation Formula (SAF) (which allocates funding to GP practices) as a proxy for the excess costs of clinic-based community services. SAF rurality weighting is based on combined weightings of three variables: density and sparsity of the GP practice population and proportion of people in the GP practice population that attract road mileage payments. SAF rurality weightings are mapped from GP practices to data zones and the final community clinic excess costs is calculated as a ratio of data zone's rurality weighting to the national average.

The overall community unavoidable excess costs index for each data zone is calculated by using the assumption that the community services are split 2/3 to 1/3 between travel based and clinic base services.”

There is further information including frequently asked questions on the NHS National Services Scotland Information Services Division website.

<http://www.isdscotland.org/Health-Topics/Finance/Resource-Allocation-Formula/>

In addition Councillor Freeman raised the following queries at the Council Meeting on 30 June 2016 :

a): The date when the decision to allocate the £800,000 from the Integrated Care Fund Locality Allocations equally for Year 1 by allocating £200,000 to each of the four decentralised areas was taken?

The Scottish Government initially announced Integrated Care Fund (ICF) as a 1 year source of funding to Health and Social Care Partnerships (HSCPs). In March 2015 a further announcement indicated it would be a source of funding over 3 years (2015-18).

The decision to allocate £200k per locality was put forward by the former Reshaping Care for Older People (RCOP) Performance Management Group on 29th January 2015. The RCOP group has now evolved into the ICF Performance Management Group. A report on the ICF was approved at the June 2015 Committee meeting of the Health and Social Care Strategic Partnership. This advised of the proposal to allocate £200k to each locality.

b) Who (or what committee or group) took the decision to allocate the £800,000 from the Integrated Care Fund Locality Allocations equally for Year 1, by allocating £200,000 to each of the four decentralised areas?

As in a) the decision to allocate £200k per locality was put forward by the former RCOP Performance Management Group and a report on the ICF was approved at the June Committee meeting of the Health and Social Care Strategic Partnership. This advised of the proposal to allocate £200k to each locality.

c) The date when the decision to allocate the £800,000 from the Integrated Care Fund Locality Allocations for Year 2 by using the National Resource Allocation Committee formula was taken?

The decision to allocate £800k to the 4 localities was taken at the ICF Performance Management Group on 24th February 2016, the methodology was also reviewed, and it was agreed that the NRAC formula would be used that takes account of all demographics.

d) Who (or what committee or group) took the decision to allocate the £800,000 from the Integrated Care Fund Locality Allocations for Year 2 by using the National Resource Allocation Committee formula?

As in c) the decision to allocate £800k to the 4 localities was taken by the ICF Performance Management Group. This group has representation from health and social care as well as the independent and third sector, and public representation, and is chaired by Lorraine Paterson, Head of Service for the West.

ARGYLL AND BUTE COUNCIL

HELENSBURGH AND LOMOND AREA
COMMITTEE

STRATEGIC FINANCE

AUGUST 2016

CHARITY AND TRUST FUNDS

1. EXECUTIVE SUMMARY

- 1.1 This report sets out the proposed method for the distribution of the charities and trust funds in the Helensburgh & Lomond area.
- 1.2 The recommendations are to note the valuation of the funds and the reserves policy and to agree the proposed distribution of the available funds.

CHARITY AND TRUST FUNDS

2. INTRODUCTION

- 2.1 This report sets out the proposed method for the distribution of the charities and trust funds in the Helensburgh & Lomond area.

3. RECOMMENDATIONS

- 3.1 To approve the proposed method for the distribution of the charities and trust funds shown in Appendix 1.

4. DETAIL

- 4.1 There are a number of trust funds for which a procedure requires to be established for both the identification of the recipients and the process for distribution of the income. This report set out the proposed method of distributing the charities and trust funds.
- 4.2 The Council administers a total of 4 charities and 7 Trust Funds in the Helensburgh & Lomond area which make up Argyll and Bute.

	Registered Charities	Trust funds
Helensburgh & Lomond	3	5
Council Wide	1	2
	4	7

- 4.3 Appendix 1 sets out the proposed method of distribution for each charity and trust fund.

5. CONCLUSION

- 5.1 This report sets out the estimated income for each charitable and trust fund and a proposed basis of distribution of the available funds.

6. IMPLICATIONS

6.1	Policy –	Sets proposed approach to distribution.
6.2	Financial -	Proposals for use of income set out in report.
6.3	Legal -	Proposes proper use of charity and trust funds.
6.4	HR -	None.
6.5	Equalities -	None.
6.6	Risk -	None.
6.7	Customer Service -	None.

Kirsty Flanagan, Head of Strategic Finance

For further information please contact Peter Cupples, Finance Manager – Corporate Support 01546-604183.

Appendix 1 – Analysis of Charities and Trust Funds

Appendix 1 - Analysis of Charities and Trust Funds

HELENSBURGH & LOMOND									
<i>Capital Fund = Original Bequest + Investments</i>									
Trust Funds									
Name	Purpose	Capital (Restricted) Funds £	Revenue (Unrestricted) Funds £	Total Funds 31 March 2015 £	Estimated Income 2015-16 £	Accumulated Funds for Distribution £	1/20th Revenue Reserve £	Distribution Proposal	Distribution Proposal £
Helensburgh & Faslane Cemeteries Fund	Upkeep of tombstones etc in District cemeteries.	8,351	2,957	11,308	106	2,957	148	Transfer to Roads and Amenity Services annually.	254
Ballyhennan Churchyard	Upkeep of churchyard	378	161	539	4	161	8	Transfer to Roads and Amenity Services annually.	12
Sundry Bequests - Former Dumbarton Cemeteries	Upkeep of tombstones etc in District cemeteries.	2,119	692	2,811	56	692	35	Transfer to Roads and Amenity Services annually.	91
Cardross War Memorial	Upkeep of war memorial.	689	54	743	10	54	3	Possible to advertise to combine with Clydesdale Air Raid Distress Fund to transfer funds to British Legion.	13
Clydesdale Air Raid Distress Fund	For benefit of the former Helensburgh District Council Area.	2,703	765	3,468	13	765	38	Possible to advertise to combine with Cardross War Memorial Fund to transfer funds to British Legion.	51
		14,240	4,629	18,869	189	4,629	231		420
Registered Charitable Trusts									
Name	Purpose	Capital (Restricted) Funds £	Revenue (Unrestricted) Funds £	Total Funds 31 March 2015 £	Estimated Income 2015-16 £	Accumulated Funds for Distribution £	1/20th Revenue Reserve £	Distribution Proposal	Distribution Proposal £
Kidston Park Trust	Provide a public park, or recreation ground for the inhabitants of Helensburgh, and for the purposes of boating and bathing in the Gareloch.	1,986	2,194	4,180	31	2,194	110	Transfer to Roads and Amenity Services annually.	141
Miss Annie Dickson Burgh Bequest	The relief of distress in the Burgh of Helensburgh.	2,819	1,302	4,121	15	1,302	65	Consider how to identify recipients.	80
Logie Baird Prize Fund	Advancement of Education by providing an annual prize to a pupil at Hermitage Academy, Helensburgh, for most ability in Science and Mathematics.	200	1,708	1,908	7	1,708	85	Paid to the Hermitage Academy school funds.	92
		5,005	5,204	10,209	53	5,204	260		313
TOTAL OF ALL H&L TRUST FUNDS		19,245	9,833	29,078	242	9,833	492		734

COUNCIL WIDE TRUSTS*Capital Fund = Original Bequest + Investments***Registered Charitable Trusts**

Name	Purpose	Capital (Restricted) Funds £	Revenue (Unrestricted) Funds £	Total Funds 31 March 2015 £	Estimated Income 2015-16 £	Accumulated Funds for Distribution £	1/20th Revenue Reserve £	Distribution Proposal	Distribution Proposal £
County of Argyll Educational Trust Scheme, 1960	For the advancement of education for children and young people within the former County of Argyll by issuing grants to individuals and organisations. Applies to the former 'County of Argyll' therefore individuals and organisations within Bute and Helensburgh cannot apply.	313,036	135,697	448,733	8,700	144,397	7,220	Paid out on receipt of application.	15,920
		313,036	135,697	448,733	8,700	144,397	7,220		15,920

Trust Funds

Name	Purpose	Capital (Restricted) Funds £	Revenue (Unrestricted) Funds £	Total Funds £	Estimated Income 2014-15 £	Accumulated Funds for Distribution £	1/20th Revenue Reserve £	Distribution Proposal	Distribution Proposal £
Social Work Loudon Bequest	Holiday fund for elderly people. (ex Strathclyde Regional Council trust.)	8,485	16,166	24,651	86	16,252	813	No distribution until further consideration on the process for identification of recipients.	899
Sundry Trusts	No information.	338	23	361	0	23	1	no distribution	1
		8,823	16,189	25,012	86	16,275	814		900
TOTAL OF COUNCIL WIDE TRUST FUNDS		321,859	151,886	473,745	8,786	160,672	8,034		16,820

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ARGYLL AND BUTE COUNCIL**HELENSBURGH AND LOMOND AREA COMMITTEE****DEVELOPMENT AND
INFRASTRUCTURE SERVICES****9 AUGUST 2016**

ROADS REVENUE BUDGET - 2015 to 2016 – 4th QUARTER END OF YEAR

1.0 EXECUTIVE SUMMARY

- 1.1 The purpose of this report is to advise Members of the roads revenue budget position at the end of the 4th Quarter of financial year 2015/16. It also provides a commentary of the main operational activities undertaken in the quarter.
- 1.2 2015/16 Budget - The overall roads maintenance budget for the 2015/16 year (excluding winter maintenance and coastal protection) is £3,912,226. The roads maintenance budget for the 2015/16 year (excluding winter maintenance, coastal protection and centrally allocated budgets) for the Helensburgh and Lomond area, is £617,904 all of which, has been spent at the end of the 4th Quarter – or 100%.

ROADS REVENUE BUDGET - 2015 to 2016 – 4th QUARTER END OF YEAR

2.0 INTRODUCTION

- 2.1 This report follows-on from the report presented earlier in the year at the April Area Committee, which provided information on road maintenance revenue activities being delivered in Q3 2015/16

3.0 RECOMMENDATIONS

- 3.1 That the Committee notes this report.

4.0 DETAILS

Financial Position

- 4.1 The Roads Operations Budget is proposed in line with the Roads Maintenance and Management Strategy and the Roads Maintenance and Asset Management Plan (RAMP).
- 4.2 Roads revenue expenditure is closely monitored by separating types of work into different 'activities'. This report is based solely upon financial information which has been collated through the 'Total' costing system. Budgetary figures provided in the Appendices to this report represent spends to the end of Q4 for the present financial year. Winter maintenance and coastal protection costs have been excluded from this report.
- 4.3 Appendix 1 shows the overall roads revenue maintenance budget for 2015 to 2016 for each area. The overall roads maintenance budget for the 2015/16 year (excluding winter maintenance and coastal protection) was £3,912,226 as indicated in the table.
- 4.4 Appendix 2 provides information on percentage spend at the end of Q4 for 2015/16 for each area
- 4.5 Appendix 3 shows spend at the end of Q4 for all activities in the Helensburgh and Lomond area this financial year 2015/16.
- 4.6 Appendix 4 shows graphically Helensburgh and Lomond budget profiles. Profiles are set for each budget line and are used to manage actual expenditure against available budget. Appropriate action has been taken over the financial year to achieve a level of satisfactory performance, whilst ensuring that we work within the available budget. The Graph shows 'target' spend (the black line) versus 'actual' spend (the red line). The Helensburgh and Lomond budget was fully invested during the financial year.

Operational Activities

- 4.7 The safety inspection regime continued and any identified faults were attended within the required timescales.
- 4.8 Additional Carriageway / Footway Patching was undertaken as routes were appraised and patching programs were created.
- 4.9 Footway resurfacing works were completed on Kilmahew Avenue and Kilmahew Court in Cardross and in the Glade Estate area, Crawford Drive etc.
- 4.10 Our teams successfully completed carriageway reconstruction works at two locations: Glen Luss and Glen Douglas.
- 4.11 Externally funded works were also completed during the 4th Quarter to complement the delivery of works from our internal teams, these included:
 - The construction of the cycleway in Cardross and the installation of new bus stops with bus-boarder kerbing.

5.0 CONCLUSION

- 5.1 This report provides Members with a financial update on the roads revenue maintenance budget for the Helensburgh and Lomond area at the end of Q4 2015/16.

It indicates that 100% of the roads maintenance revenue budget has been spent. Spending profiles for Q4 were adjusted with the focus on Revenue spend, Cyclic maintenance and housekeeping tasks.

Further quarterly reports will continue to be presented to Members at future Area Committees.

6.0 IMPLICATIONS

6.1	Policy	Works assessed and carried out under the current Roads Asset Management and Maintenance Plan.
6.2	Financial	As per report
6.3	Legal	None Known
6.4	HR	None Known
6.5	Equalities	None Known
6.6	Risk	None Known
6.7	Customer Services	Maintains service level commitment set out in Service Plan.

Executive Director of Development and Infrastructure Pippa Milne

Policy Lead Councillor Ellen Morton

Head of Roads & Amenity Services Jim Smith

July 2016

For further information contact: Kevin McIntosh, Roads Performance Manager,
Tel: 01546 604621

APPENDICES

Appendix 1 – 2015/16 - Roads Revenue Budget

Appendix 2 – 2015/16 – End of Quarter 4 Budget Spend

Appendix 3 – 2015/16 – Budget Spend Q4 Detail – Helensburgh and Lomond

Appendix 4 – 2015/16 – End of Q4 – Spend profiles (Helensburgh and Lomond)

APPENDICES

Roads Revenue Maintenance Budget 2015 to 2016

2015-16 R10 Roads Maintenance Budget														
Activity	Activity Description	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B&C	Lomond	Central	Total
0201	Resurfacing	0	0	0	0	0	0	0	0	0	0	0	0	0
0301	Anit Skid Treatment	0	0	0	0	0	0	0	0	0	0	0	0	0
0501	Patching	50,006	50,006	50,006	150,018	68,032	34,016	102,048	66,026	199,132	265,158	82,904	0	600,128
0502	Potholing	87,000	87,000	87,000	261,000	238,400	119,200	357,600	30,900	72,100	103,000	35,000	0	756,600
0503	Road Master	48,334	48,333	48,333	145,000	93,600	46,800	140,400	24,750	57,750	82,500	51,000	0	418,900
0701	Bridges	0	0	0	0	0	0	0	0	0	0	0	239,000	239,000
0801	Cattle Grids	2,666	2,667	2,667	8,000	3,333	1,667	5,000	0	0	0	300	0	13,300
1001	Footways/Kerbs	3,667	3,666	3,667	11,000	133	67	200	3,900	9,100	13,000	50,000	0	74,200
1002	Cycleway/Patching	133	134	133	400	0	0	0	0	0	0	0	0	400
1301	Remedial Earthworks	3,334	3,333	3,333	10,000	0	0	0	1,620	3,780	5,400	0	0	15,400
1401	Drainage/Culverts	15,667	15,666	15,667	47,000	47,333	23,667	71,000	14,700	34,300	49,000	59,000	0	226,000
1402	Drainage/Ditches	50,333	50,333	50,334	151,000	107,333	53,667	161,000	25,380	59,220	84,600	71,000	0	467,600
1601	Scrub/Tree Maintenance	6,667	6,667	6,666	20,000	18,000	9,000	27,000	6,300	14,700	21,000	60,000	0	128,000
1701	Roads Markings/Studs	4,000	4,000	4,000	12,000	733	367	1,100	5,100	11,900	17,000	10,000	0	40,100
1801	Gully Emptying	17,667	17,666	17,667	53,000	42,667	21,333	64,000	35,100	81,900	117,000	66,000	0	300,000
2001	Boundary Fences/Walls	2,500	2,500	2,500	7,500	213	107	320	2,400	5,600	8,000	1,000	0	16,820
2101	Pedestrian Guardrails	0	0	0	0	0	0	0	7,500	17,500	25,000	0	0	25,000
2201	Traffic Signals	0	0	0	0	333	167	500	90	210	300	0	31,000	31,800
2301	Traffic Signs	5,733	5,733	5,734	17,200	1,800	900	2,700	3,600	8,400	12,000	13,000	0	44,900
2311	Illluminated Bollards	0	0	0	0	0	0	0	0	0	0	0	0	0
2401	Vehicle Safety Fence	500	500	500	1,500	16,667	8,333	25,000	210	490	700	25,000	0	52,200
2411	Street Name Plates	500	500	500	1,500	100	50	150	0	0	0	2,200	0	3,850
2501	Sweeping and Cleaning	0	0	0	0	0	0	0	0	0	0	0	0	0
3201	Emergency Incidents	2,000	77,000	1,000	80,000	0	11,000	11,000	0	5,000	5,000	10,500	0	106,500
3202	Summer Standby	8,100	8,100	8,100	24,300	8,933	4,467	13,400	2,550	5,950	8,500	8,300	7,500	62,000
	Roads	308,807	383,804	307,807	1,000,418	647,610	334,808	982,418	230,126	587,032	817,158	545,204	277,500	3,622,698
1501	Grass Cutting	25,000	25,000	25,000	75,000	58,667	29,333	88,000	15,870	37,030	52,900	55,000	0	270,900
1503	Weed Spraying	5,000	5,000	5,000	15,000	13,333	6,667	20,000	3,300	7,700	11,000	17,700	0	63,700
	Amenity	30,000	30,000	30,000	90,000	72,000	36,000	108,000	19,170	44,730	63,900	72,700	0	334,600
		338,807	413,804	337,807	1,090,418	719,610	370,808	1,090,418	249,296	631,762	881,058	617,904	277,500	3,957,298

Roads Revenue Maintenance Budget 2015 to 2016

	COMBINED AREA BUDGETS *												
	Mid Argyll	Kintyre	Islay	MAKI	Lorn	Mull	OLI	Bute	Cowal	B & C	H & L	**Bridges / Cattle grids etc.	Total
Area Budget	£338,807	£413,804	£337,807	£1,090,418	£719,610	£370,808	£1,090,418	£249,296	£631,762	£881,058	£617,904	£277,500	£3,957,298
Actual Spend - End of Q4	£314,899	£455,600	£429,974	£1,200,473	£639,328	£464,790	£1,104,118	£244,883	£711,351	£956,234	£618,817	£298,523	£4,178,165
	£23,908	-£41,796	-£92,167	-£110,055	£80,282	-£93,982	-£13,700	£4,413	-£79,589	-£75,176	-£913	-£21,023	-£220,867
Percentage Spend	93%	110%	127%	110%	89%	125%	101%	98%	113%	109%	100%	108%	106%

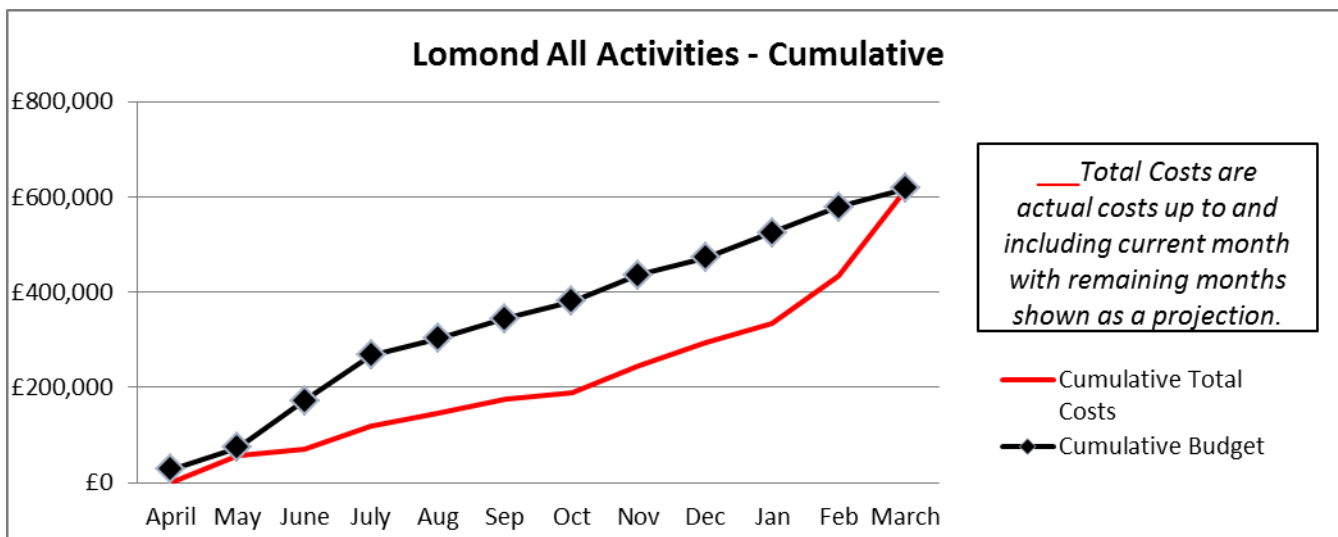
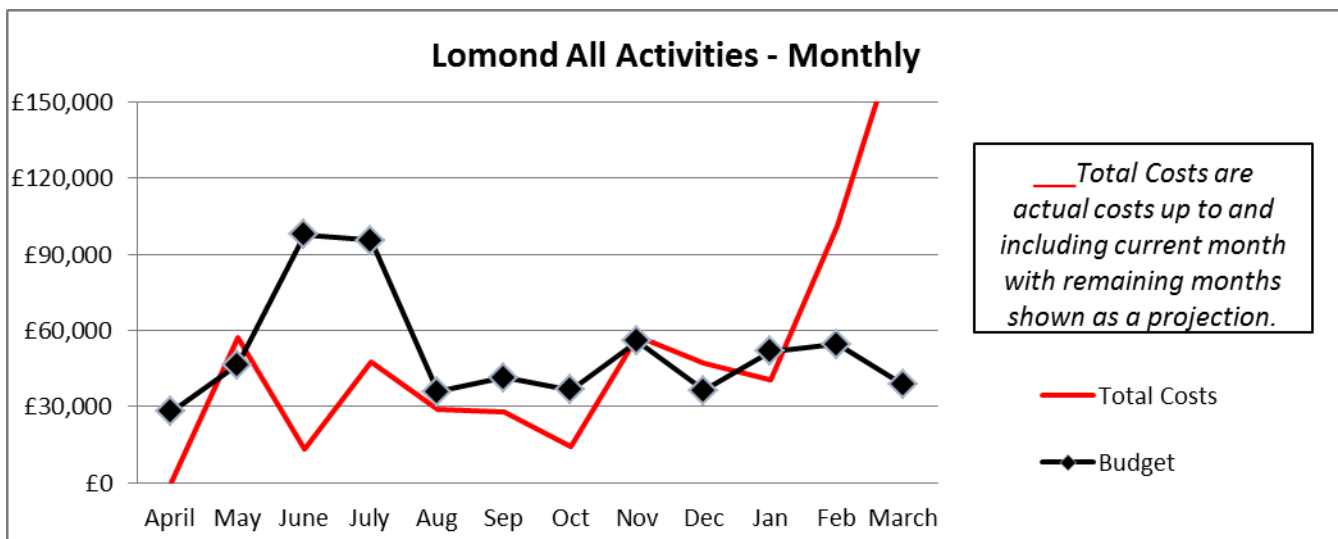
* Combined Area Budgets - See Appendix 1 for list of activities included.

** Remaining 'central budget' - Bridges, cattle grids, traffic signals, summer stand-by and illuminated bollards

Budget and Spend end of Q4 –Helensburgh and Lomond

2015-16 R10 Roads Maintenance Budget					
		Lomond Area		Budget	Percentage
Activity	Activity Description	Budget	Spend to date	Remaining	Budget Spent
0501	Patching	82,904	193,099	-110,195	233%
0502	Potholing	35,000	27,375	7,625	78%
0503	Road Master	51,000	50,452	548	99%
0701	Bridges	0	0	0	0%
0801	Cattle Grids	300	292	8	97%
1001	Footways/Kerbs	50,000	57,936	-7,936	116%
1002	Cycleway/Patching	0	1,228	-1,228	100%
1301	Remedial Earthworks	0	0	0	0%
1401	Drainage/Culverts	59,000	68,992	-9,992	117%
1402	Drainage/Ditches	71,000	80,862	-9,862	114%
1601	Scrub/Tree Maintenance	60,000	10,721	49,279	18%
1701	Roads Markings/Studs	10,000	10,645	-645	106%
1801	Gully Emptying	66,000	36,301	29,699	55%
2001	Boundary Fences/Walls	0	523	-523	100%
2101	Pedestrian Guardrails	0	0	0	0%
2201	Traffic Signals	0	0	0	0%
2301	Traffic Signs	13,000	7,230	5,770	56%
2311	Illuminated Bollards	0	0	0	0%
2401	Vehicle Safety Fence	25,000	18,917	6,083	76%
2411	Street Name Plates	2,200	2,013	187	92%
2501	Sweeping and Cleaning	0	0	0	0%
3201	Emergency Incidents	10,500	7,085	3,415	67%
3202	Summer Standby	8,300	8,827	-527	106%
Roads		544,204	582,499	-38,295	107%
1501	Grass Cutting	55,000	20,869	34,131	38%
1503	Weed Spraying	17,700	15,448	2,252	87%
Amenity		72,700	36,317	36,383	50%
		617,904	618,817	-1,913	100%

4th Quarter Spend Profile - 2015/16



ARGYLL AND BUTE COUNCIL**HELENSBURGH AND LOMOND AREA
COMMITTEE****DEVELOPMENT AND
INFRASTRUCTURE SERVICES****AUGUST 2016**

ADOPTED ROADS AND FOOTWAYS IN HELENSBURGH

1.0 EXECUTIVE SUMMARY

- 1.1 As roads authority the Council has responsibility to maintain streets that are included in the list of adopted streets. The list of adopted streets is a requirement of the 1984 Roads Scotland Act. As a general rule the extent of adoption includes the carriageway, footways, adjacent verges, bridges, retaining structures, roads drainage systems, lighting and culverts within the adopted corridor.
- 1.2 Roads authorities have responsibility for streets included in the adopted list. The responsibility extends to maintain in a safe condition, coordinate roadworks carried out by utility companies and generally manage the network in a safe and proportionate condition.
- 1.3 There are a number of streets within Helensburgh where only the carriageways are adopted. The verges and footways, whilst being available for public access, are in private ownership. It is understood that landowners of these privately owned footways and verges have imposed financial charges to utility companies in order that the utility companies may install their cables, pipes and conduits below the surfaces of these areas. It is also understood that landowners have imposed charges on individual frontagers in return for permission to build vehicular accesses across the verges and footways to connect their domestic drives to the adopted roads.
- 1.4 Whilst the council does not have details of legal agreements in place it is further understood that landowners have transferred some liabilities normally associated with roads authorities or landowners to individual frontagers.
- 1.5 The above results in a network of carriageways that the council has responsibility to manage and maintain as well as having the associated liability for. Adjacent to these adopted carriageways is a network of unadopted footways and verges. The liabilities for these footways and verges rests the landowner.
- 1.6 The above results in a maintenance and inspection regime being in place for the carriageways but not for the footways and verges which remain private.
- 1.7 The council has a policy in place which allows unadopted areas to be adopted. However, any costs associated with bringing these areas up to adoptable standards would generally be met by the landowner. The policy does allow for council to

make contributions to bring unadopted areas up to an adoptable standard. Contributions to bring areas up to an adoptable standard would reduce funding to carry out other services such as repairs to the existing adopted road network.

- 1.8 It is recommended that Members note the report and the wording for posting on the Council Website as shown in Appendix 3:

ARGYLL AND BUTE COUNCIL

HELENSBURGH AND LOMOND
AREA COMMITTEE

DEVELOPMENT AND
INFRASTRUCTURE SERVICES

AUGUST 2016

ADOPTED ROADS AND FOOTWAYS IN HELENSBURGH

2.0 SUMMARY

- 2.1 This report details anomalies where carriageways were adopted by virtue of being included on the list of adopted streets but verges and footways have remained in private ownership. In practical effect this means that the council as roads authority

3.0 RECOMMENDATIONS

- 3.1 It is recommended that Members note the report and the wording for posting on the Council Website as shown in Appendix 3:

4.0 DETAILS

- 4.1 The Councils list of adopted streets includes several streets in Helensburgh where only the carriageways are adopted and maintained by the Council as roads authority, at public expense. Appendix 1, by way of a plan, details the locations where carriageways are adopted but verges and footways remain private.
- 4.2 It is unusual for such an extensive road network to have adopted carriageways but privately owned and maintained footways and verges. In practice this means that the council is responsible for the maintenance and management (including coordinating utility company's installation and maintenance of their pipes, cables and conduits) of the carriageways but not for the footways and verges.
- 4.3 As a general rule, roads authorities do not hold title for the land on which roads are built. The sub soil generally being owned by adjacent landowner. Under the Roads Scotland Act the landowner has no authority to interfere with adopted roads and is unable to prevent access or carry out any development within the road corridor without the permission of the roads authority.
- 4.4 Privately owned roads, including footways and verges are available for the public to use. The fundamental difference being the liability rests with the landowner. Focus

should be maintaining what we already have responsibility for rather than increase liability

- 4.5 Section 5 of this report provides the policy for the criteria for bringing unadopted roads (including footpaths and footways) up to an adoptable standard. The Council can in exceptional circumstances, consider the adoption of a footway if deemed by the Council to be in the public interest. The existing unadopted footway be brought up to a standard proportionate to its anticipated use and the anticipated volume and type of traffic, and to a specification whereby the road should not require any maintenance other than routine cyclic maintenance in the first 15 years following its adoption. Under anything other than exceptional circumstances frontagers would be expected to meet the full cost of making up the road to an adoptable standard.
- 4.6 Any consideration of funding the upgrade of unadopted infrastructure should be supported by a Business Case, which should clearly identify the source of funding both to upgrade and maintain the asset. Any such business case would require Council approval. If requests for the adoption of these footways are received they should be considered in the context of the reducing roads maintenance budget in recent years which has limited the level of maintenance possible on existing roads, footways and street lighting assets.
- 4.7 It should also be noted that the Council cannot adopt a footpath without the owners' consent. It is therefore possible that a frontage may request adoption of a footpath but the owner (if different) may object and effectively block it.
- 4.8 Given the difficulties and cost of identifying the ownership of the unadopted footpaths in Helensburgh and the surrounding areas adoption should only be considered if a request is made and the applicant provides evidence of ownership.
- 4.9 Appendix 3 provides the draft wording to be posted on the Council website together with the plan at Appendix 1.

5.0 Policy Criteria for Bringing Unadopted Roads up to adoptive standard

- 5.1 The Council can consider the adoption of a road, footway or associated streetlighting if deemed by the Council to be in the public interest.
- 5.2 For consideration for adoption, the existing unadopted road should meet the following criteria :-
- i) The road would require to be directly linked to the existing network of roads already on the List of Roads.
 - ii) Land necessary for the provision of turning area, passing places, drainage works, etc to enable the road to be brought up to adoptable standard, would be provided at no cost to the Council.
 - iii) The road should be brought up to a standard proportionate to its anticipated use and the anticipated volume and type of traffic, and to a specification whereby the road should not require any maintenance other than routine cyclic maintenance in the first 15 years following its adoption.

5.3 Policy Criteria for Council funding of the cost of upgrade works:-

- i) Under anything other than exceptional circumstances frontagers would be expected to meet the full cost of making up the road to an adoptable standard. This requirement would in normal circumstances be effected through the provisions set out within Section 13 and 16 of the Roads Scotland Act (1984)
- ii) In exceptional circumstances, where significant public benefit can be demonstrated the Council could contribute towards the cost of bringing a road up to adoptable standard, and in certain cases meet the full costs. Any such consideration would require to be supported by a Business Case and would require full Council approval.
- iii) The same principles apply to any consideration of Council funding, in part or in full, the cost of bringing street lighting and footways up to an adoptable standard.

5.4 Financial Considerations:-

The Council can contribute as a frontager towards the costs of upgrading roads, footways and streetlighting to and adoptable standard. In exceptional circumstances, and on the basis of a Business Case, the Council could consider funding, in part or in full, the costs of upgrading roads, footways and lighting schemes. In such exceptional circumstances, the source of funding will require to be clearly identified and must have Council approval.

6.0 CONCLUSION

6.1 This report details anomalies where carriageways were adopted by virtue of being included on the list of adopted streets but verges and footways have remained in private ownership. In practical effect this means that the council as roads authority is responsible for the maintenance and management (including coordinating utility company's installation and maintenance of their pipes, cables and conduits) of the carriageways but not for the footways and verges.

7.0 IMPLICATIONS

7.1	Policy	Adoption Policy for private roads was approved by Council in 2012 (appended to this report)
7.2	Financial	No budget available for private areas
7.3	Legal	As per report and appendix
7.4	HR	None known
7.5	Equalities	None known

7.6	Risk	None known
7.7	Customer Services	None known

Executive Director of Development and Infrastructure

Policy Lead Councillor Ellen Morton

July 2016

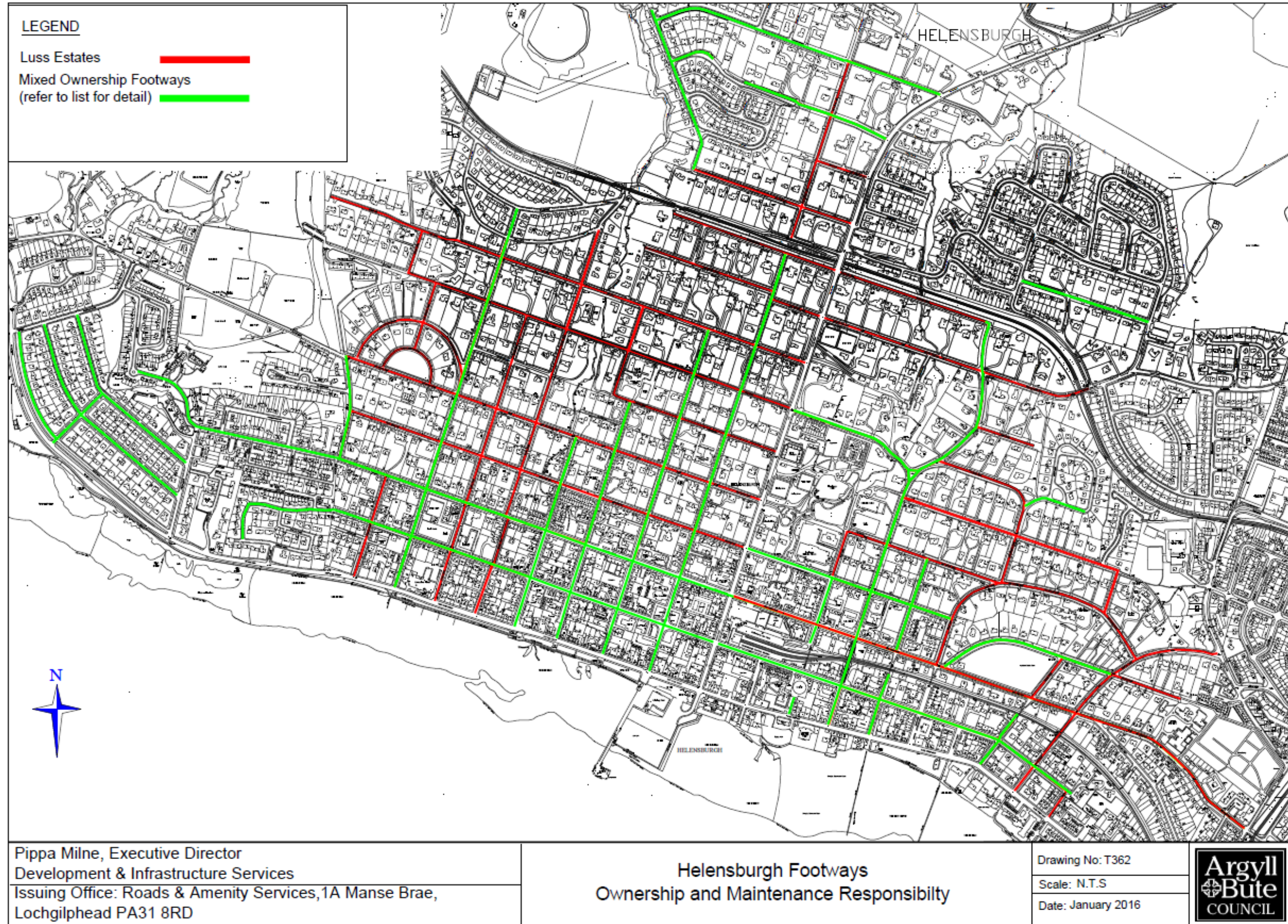
For further information contact: Jim Smith, Head of Roads and Amenity Services

APPENDICES

Appendix 1 – Plan of adopted carriageways where verges and footways remain private

Appendix 2 – List detailing mixed ownership of footways

Appendix 3 – Draft wording for Council Website



Appendix 2 – Detail of mixed ownership of footways

PUBLIC/PRIVATE FOOTWAYS

1. Adelaide Street, Helensburgh
Left footway only public from East Princes Street to cul-de-sac and including cul-de-sac
2. Ardencaple Drive, Helensburgh
Left and right footway public from junction of Castle Avenue to junction of Cumberland Avenue
3. Blackhill Drive, Helensburgh
All footways public with the exception of right hand footway from north side of West Lennox Drive to a point 55 metres northwards
4. Castle Avenue, Helensburgh
Only public footway on left hand side from Loch Drive to Ardencaple Drive
5. Charlotte Street, Helensburgh
Public only from East Clyde Street to East Princes Street
6. Colquhoun Street, Helensburgh
Right hand footway public from West Clyde Street to West Argyll Street left hand footway public from West Clyde Street to West King Street
7. East Argyll Street, Helensburgh
Left hand footway from a point 120m from Sinclair Street to Grant Street right hand footway public from Sinclair Street to Grant Street
8. East King Street, Helensburgh
Left and right footways public from Sinclair Street to Charlotte Street then private from Charlotte Street to hospital access then public from hospital access to Old Luss Road
9. East Lennox Drive, Helensburgh
Left hand footway public from Bain Crescent to retaining wall right hand footway public from Bain Crescent to Easterhill Road
10. East Princes Street, Helensburgh
Left hand footway public from Sinclair Street to Lomond Street then private from Lomond Street to no.99 then public from no.99 to Adelaide Street thereafter private.
Right hand footway public from Sinclair Street to Adelaide Street thereafter private
11. Grant Street, Helensburgh
Right and left footway public from East Clyde Street to East Argyll Street thereafter private
12. James Street, Helensburgh
Both footways public from West Clyde Street to West King Street otherwise private

13. John Street, Helensburgh
Both footways public from West Clyde Street to West King Street otherwise private
14. Kennedy Drive, Helensburgh
Right hand footway private from Sinclair Street to “Hillview” then public from “Hillview” to Blackhill Drive. Left hand footway public from Redclyffe Gardens to Blackhill Drive
15. Kidston Drive, Helensburgh
Left and right footway public from junction of Castle Avenue to junction of Cumberland Avenue
16. King Crescent, Helensburgh
Right hand footway public from East King Street to Adelaide Street otherwise private
17. Loch Drive, Helensburgh
Left and right footway public from junction of Castle Avenue to junction of Cumberland Avenue
18. Lomond Street, Helensburgh
Right hand footway public from East Clyde Street to house no.6 thereafter private left hand footway private
19. Monaebrook Place, Helensburgh
Public only on right hand side from Marmion Avenue to no.1 otherwise private
20. St Michael’s Drive, Helensburgh
Left hand footway private. Right hand footway public from no.22 Albert Drive westwards to no.1 Albert Drive then private thereafter
21. Suffolk Street, Helensburgh
Both footways private from West Clyde Street to Barclay Drive then public from Barclay Drive to Edward Drive
22. Victoria Road, Helensburgh
Right hand footway public from Sinclair Street to no.8 Prince Albert Terrace otherwise private
23. West Dhuhill Drive
Left hand footway from Blackhill Drive to no.30 public otherwise private right hand footway from Blackhill Drive to no.37 public otherwise private
24. West King Street, Helensburgh
Left hand side footway public from Sinclair Street to William Street then private from William Street to Woodend Street then public from Woodend Street to Fraser Avenue right hand footway public from Sinclair Street to William Street then private from William Street to no.126 then public from no.126 to Fraser Avenue
25. West Princes Street
Left hand footway public from Sinclair Street to William Street then private from William Street to no.97 then public from no.97 to no.101 then private from no.101 to no.139 then public

from no.139 to no.159 right hand footway public from Sinclair Street to William Street then private from William Street to no.196 then public from no.196 to no.224

26. William Street

Left and right footways public from West Clyde Street to West King Street then private to West Montrose Street

27. Woodend Street, Helensburgh

Right hand footway private from West King Street to West Montrose Street left hand footway private from West King Street to Bannachra Drive then public to West Montrose Street

Appendix 3 – Draft Wording for Council Website

- Within Helensburgh there are a number of areas where the carriageways are adopted and maintained by the Council, where adjacent footpaths and footways are unadopted.
- The public have a right to pass and re pass across these footpaths and footways, however, the Council is not responsible for these areas. As a general rule, the landowner is responsible for maintenance and any associated liabilities for these areas.
- Individual frontagers should consult their title deeds and/or seek legal advice regarding any liability they may have.
- The plan below details the unadopted footways shaded red where owned by Luss Estates, and green where there is mixed ownership of footways.
- The Council can only consider the adoption of roads or footways in exceptional circumstances, if deemed by the Council to be in the public interest. The existing unadopted footway would need to be brought up to a standard proportionate to its anticipated use and the anticipated volume and type of traffic, and to a specification whereby the road should not require any maintenance other than routine cyclic maintenance in the first 15 years following its adoption. Owners or frontagers would normally be expected to meet the full cost of making up the road to an adoptable standard.

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ARGYLL AND BUTE COUNCIL

HELENSBURGH AND LOMOND
AREA COMMITTEE

COMMUNITY SERVICES

9 August 2016

THIRD SECTOR GRANTS 2016/17**1.0 SUMMARY**

- 1.1 This report details recommendations for the award of Third Sector Grants to Third Sector organisations for Helensburgh and Lomond.
- 1.2 Applications are considered twice yearly in April and August. This is intended to avoid allocation of the full budget at one meeting and enable activities held later in the year to be funded.
- 1.3 The total Third Sector Grant budget made available by the Council for allocation in Helensburgh and Lomond for 2016/17 is £37,144 (including a carry forward of £5,644). A total of £31,644 was awarded at the Area Committee in April leaving a balance of £5,500. This is inclusive of a £500 reduction to Cove Sailing Club following securing external sponsorship for their regatta.
- 1.4 Further to this, as part of the end of project monitoring process, £2,753 has been returned by the Geilston Hall, Helensburgh & Lomond Foodbank and Friends of Loch Lomond & the Trossachs committees. Therefore £8,253 is available to be awarded in this round.
- 1.5 The Area Committee agreed to an upper limit of £4,000 to any one organisation in any one financial period, unless there are exceptional circumstances.
- 1.6 Seven applications were received, one was ineligible. The 6 remaining applications meet the criteria for funding and recommendations are outlined in section 2.1.

2.0 RECOMMENDATIONS

- 2.1 The 6 organisations listed below are awarded funding from the Third Sector grants budget totalling £8,253.

Ref No	Organisation	Grant 14/15	Grant 15/16	Total Project Cost	Amount Requested	Recommendation 2016
1	Cove Burgh Hall*	n/a	£2,485	£7,280	£2,550	£2,550
2	Helensburgh & Lomond Foodbank	n/a	£1,550 (returned £788)	£9,000	£1,500	£1,500

Ref No	Organisation	Grant 14/15	Grant 15/16	Total Project Cost	Amount Requested	Recommendation 2016
3	Kirkmichael Community Development Group	New	New	£1,000	£500	£500
4	Helensburgh Savoy*	£1,325	£600	£11,900	£1,000	£780
5	West of Scotland Military Wives Choir	£645	n/a	£1,990	£950	£950
6	Helensburgh & Lomond Autism	£1,500	£768	£5,000	£2,500	£1,973
		Total available				£8,253
		Total recommended				£8,253

*Events and Festivals

3.0 DETAIL

Ref No	Organisation	Rationale for grant allocation
	Cove Burgh Hall*	A contribution towards costs associated with attracting highly acclaimed authors to the Cove & Kilcreggan Book Festival and also a feasibility study on structural changes to the building to allow people with mobility issues to access the first floor of the building (where the library, commissioners meeting room and ladies toilet area)
	Helensburgh & Lomond Foodbank	A contribution towards the running costs of the Foodbank, including rental on premises and purchase of emergency food aid. Demand for foodbags in 2016 is significantly greater than the amount forecast and the anticipated reduction in demand in the summer months has not materialised. The Foodbank is issuing around 100 bags per month (supporting between 160-200 adults and children) and food donations have not kept up with demand.
	Kirkmichael Community Development Group (KCDG)	Funding to support rugby, music/DJ and other sports related activities for young people and an outing/day-trip for older people in the Kirkmichael community. Also, support for a team building/training event for the KCDG committee and members.
	Helensburgh Savoy*	Funding to support the group to stage the musical Oklahoma in November.
	West of Scotland Military Wives Choir	Support to the Choir to provide a baby-sitting service for mothers in order for them to be able to continue to attend the weekly practice sessions.
	Helensburgh & Lomond Autism	Support to help the Group provide a range of family orientated social activities, outings and transport during for children with autism school holidays.

3.1 The following criteria have been considered by the Community Development Officer:

Where possible, and if appropriate, new applicants should receive all or most of the amount requested (up to 50% total project costs), unless a very large amount of funding is sought.

Organisations in receipt of funding for the previous two years are subject to a 20% reduction. This is intended to reduce dependency on grant funding and support the sustainability of community groups. It is usual for the reduction to

be applied to the previous years' funding unless there is a development in the project.

Grants are only awarded with receipt of the correct paperwork; an approved finance check; and an End of Project monitoring form (if a grant was awarded in previous year).

4.0 CONCLUSION

4.1 All organisations have been contacted and grant applications assessed.

5.0 IMPLICATIONS

- 5.1 Policy: None
- 5.2 Financial: As per area budget allocation.
- 5.3 Legal: None
- 5.4 HR: None
- 5.5 Equalities Consistent with the Equal Opportunities policy of Argyll and Bute Council.
- 5.6 Risk: Monitoring of the process will minimise any risk to the Council
- 5.7 Customer Service: None

6.0 APPENDICES

None

Rona Gold
Community Planning Manager
Community Planning and Community Development

15 July 2016

For further information contact: Audrey Baird, Community Development Officer for Helensburgh and Lomond, Tel No: 01436 658735.

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**ARGYLL AND BUTE COUNCIL
HELENSBURGH AND LOMOND AREA COMMITTEE**

9 August 2016

MONITORING OF GRANTS TO THE THIRD SECTOR 2015/16

1. SUMMARY

- 1.1 This report highlights the positive outcomes for communities in Helensburgh and Lomond through the allocation of the Council's Third Sector Grant funding in 2015/16. Information was taken from the end of year project monitoring reports returned by those organisations awarded funding.
- 1.2 The total Third Sector Grants budget made available by the Council for allocation in Helensburgh and Lomond for 2015/16 was £35,000. Due to unspent funding of £1,006 from the previous year and an unallocated award of £4,000, a total of £32,006 was awarded to 21 organisations in 2015/16. Unallocated funds are ring-fenced and carried over to the following year.
- 1.3 Awards were distributed in Helensburgh and Lomond at Area Committee meetings in April and August 2015. Organisations have up to three months from the end of their project to complete and return the project monitoring reports.

2. RECOMMENDATIONS

- 2.1. Members are asked to note the contents of the report.

3 DETAILS

- 3.1 Grant recipients who do not submit an End of Project Monitoring Report (EPMR) on behalf of their organisations are not eligible for funding from this grant scheme in future years.
- 3.2 Detailed below is a brief summary of the information received from the end of project monitoring reports.
- 3.3 Of the 21 allocations, 19 recipients have submitted their end of project monitoring report.

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
1	Argyll and Bute Youth Forum	Bi-annual Argyll & Bute-wide youth award ceremony held in Oban in September 2015.	£4,760	£5,790	£3,134	£250	Successful event celebrating youth achievement across Argyll and Bute. Twenty-five local businesses supported the event	51	89	10-16 (56) 17-24 (57) 24-64 (25) 65+ (2)
2	Arrochar and Tarbet Christmas Lights	The purchase of lights and insurance for Christmas and community use throughout the year	£1,871	£2,014	£1,281	£935	Lights installed at Tarbet corner, Succoth, Arrochar Church, St Peters & St Pauls Chapel, Arrochar Main St & 3 Villages Hall. Positive feedback from communities.	Figures not applicable		
3	Arrochar and Tarbet Senior Citizens Welfare Committee	Christmas lunch and transport for approximately 80 senior citizens	£1,080	£1,040	£360	£540	65 senior citizens enjoyed a Christmas lunch and help with transport.	20	45	65+
4	Bicentenary Pipe Band Championships	Delivery of the Bicentenary Pipe Band Championships in Helensburgh	£10,520	£8,203	£0	£4,000	The objectives for the 2015 Championship were met - 35 performances with 500 pipers and drummers.	Approx 2000 across all age ranges and gender		
5	Cove and Kilcreggan Youth Café	For a series of supervised trips and activities for members of the Youth Café	£3,472			£750	The activities were delayed due to issues out with the Youth Café's control and the project will now be complete in October 2016.			
6	Cove Burgh Hall	For a public address/loop system and 10 chairs for members of the community with mobility issues	£4,971	£8,746	£6,261	£2,485	Within a few months of being awarded the grant the PA/ Loop system and chairs were installed. There is a high degree of pleasure and acceptance by Hall users and had it not been for the TSG it is unlikely that these facilities would have been installed.	Figures not applicable		
7	Dumbarton and District Branch - MS Society	For the ongoing running costs of the branch's drop-in centre at Braeholm, Helensburgh	£4,921	£6,113	£0	£2,000	An average 12 people with MS meet regularly in the Templeton Building for MS specific exercise and socialising	4	15	17-24 (14) 24-64 (5)

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
8	Friends of Hermitage Park Association	Towards the cost of Tea in the Park to help raise the profile of the Park and to raise funds towards its redevelopment	£1,500	£1,653	£850	£750	Between 800-1000 people attended the event, many of whom had not visited the Park for many years. The committee plans to hold similar events in future years.	Approx 800 across all age ranges and gender		
9	Friends of Loch Lomond & The Trossachs (H&L)	To give 40 young people the opportunity to participate in outdoor learning activity days that would contribute towards a John Muir certificate and help them respect the natural environment	£2,880	n/a	n/a	£1,440	The project was not delivered as a result of the project leader taking maternity leave. Full funding has been returned to the Council.	Not applicable		
10	Geilston Hall Management Committee	New stage curtains and funding to support and promote a local project on the history of Cardross.	£3,090	£2,040	£0	£1,545	New stage curtains have been installed and are helping to attract more lets, but the local history project was not delivered. £525 was returned to the Council.	Not applicable		
11	Helensburgh and Lomond Autism/Aspergers Society	To provide a range of activities, information sessions and workshops, for individuals with autism/aspergers and their families.	£2,945	£1,793	£1,323	£768	The activity programme allowed families to spend some much needed time together creating positive memories and building relationships with other families in similar situations without financial burden or organisational worries.	17	23	0-4 (4) 5-9 (4) 10-16 (13) 17-24 (4) 24-64 (15)
12	Helensburgh and Lomond Foodbank	Towards the cost of running a satellite foodbank in Garelochhead, establishing the need for another satellite in Arrochar or elsewhere, and to purchase additional tables	£3,311	£1,730	£3,203	£1,655	A trial satellite foodbank in Garelochhead was withdrawn, but another trial in Rosneath is helping, on average, 5 families each week. The committee has returned £788 of TSG funding to the Council.	Between 04/15 - 03/16 the Foodbank supported 1135 adults and 574 children		

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
13	Helensburgh and Lomond Highland Games	Running costs associated with organising the Highland Games.	£26,211	£10,228	£10,030	£4,000	The Games were cancelled due to poor weather.	Not applicable		
14	Helensburgh Music Society	For the production of 5 classical/modern music concerts at the Victoria Halls, Helensburgh.	£15,450	£11,973	£9,973	£2,000	All 5 concerts were delivered and the feedback has been positive. The Society has tried an online ticketing service for the first time and this has brought new people to the performances.	45%	55%	All ages
15	Helensburgh Oratorio Choir	Towards the cost of a performance of Bach's Matthew Passion on Palm Sunday at Helensburgh Parish Church.	£9,850	£9,710	£2,850	£2,000	Bach's Matthew Passion had not been performed in Helensburgh since March 1991. The performance enriched the musical lives of the people from the local area (and more widely) and its performance added to the overall artistic heritage of the area.	20	54	17-24 (1) 24-64 (30) 65+ (43)
16	Helensburgh Savoy Musical Theatre Club	Running costs for the production of 'Sunshine on Leith' in the Victoria Halls in November 2015.	£12,500	£12,032	£0	£660	Around 1,500 people enjoyed the 5 performances and feedback was very positive.	Approx 1500. All ages and genders		
17	Luss and Arden Senior Citizens Association	Supporting two outings, including transport and lunch, and also to provide small gifts for members who are unwell and unable to attend the outings.	£1,050	n/a	n/a	£525	The Chair of the Committee has moved South and the committee is looking for new members. The funding has not been spent and will be reimbursed to the Council.	Not applicable		

No	Organisation	Project funded	Total Projected Costs	Actual Costs	Match funding	Award	Comments	Beneficiaries		
								M	F	Age
18	North Clyde Archaeology Society (NCAS)	Contracting an archaeologist to carbon date charcoal deposits and bones found in Portkil Sea Cave at Kilcreggan, and to provide a programme of evening lectures and information.	£1,968	£2,938	£2,000	£968	Seven evening lectures took place within the grant year with an average of 25 people attending each meeting. Three summer excursions took place with an average of 20 people attending each event. Radiocarbon dating results: Ben Bowie Radiocarbon Date – BP 842 +/- 29. Portkil Cave Radiocarbon Age BP 3765 +/- 30.	30	30	24–64 (20) 65+ (40)
19	Rosneath and Clynder Senior Citizens Association	Cost of transport and refreshments for Days outing in the Summer for senior citizens.	£2,380	£1,572	£327	£260	Senior citizens enjoyed a summer coach trip and winter socialising events.			65+ (70)
20	Rosneath Peninsula Amenity Society	Cost of providing broadband at the Library in Cove Burgh Hall and towards knotweed control	£950	£930	£135	£475	Residents come to the library specifically to use the computers so the broadband hotspot has been greatly appreciated. Since clearing the knotweed began some individual householders have begun to clear patches opposite their own houses and the foreshore is looking better as a result.	Not applicable		
21	Rosneath Peninsula Highland Gathering	Costs associated with the annual Highland Gathering	£8,500	£8,166	£0	£4,000	The Games were cancelled due to poor weather, but some of the dancing and piping competitions were later held at the Commodore Hotel and Hermitage Academy	50	300	5-9 (50) 10-16 (40) 17-24(30) 25-64(20) 65+ 910)

4. CONCLUSION

- 4.1 The project monitoring form has a section asking for comments on the grant process. Not all applicants have completed this section but of those received the comments have largely been very positive. The majority note that the process is simple, straightforward, clear and concise. Thanks are noted for the support received from staff and elected members.

5. IMPLICATIONS

Policy: None

Finance: The report sets out the expenditure from the Helensburgh and Lomond area 2015/16 budget for the allocation of Third Sector Grants.

Personnel: None

Legal: None

Equal Opportunities: The grant allocation is consistent with the Equal Opportunities policy of Argyll and Bute Council.

Rona Gold

Community Planning Manager

Community Planning and Community Development

15 July 2016

For further information please contact: Audrey Baird, Community Development Officer for Helensburgh and Lomond. Tel: 01436 658735.

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